

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TENNESSEE
OFFICE OF THE CLERK

PATRICIA L. McNUTT
Clerk of the Court

JOHN L. MEDEARIS
Chief Deputy Clerk

NOTICE

Case Management/Electronic Case Filing (CM/ECF) Upgrade

The Eastern District of Tennessee went live on CM/ECF with Version 1.4. On November 1, 2004, we began using Version 2.2, which is a major upgrade.¹ The following changes have been made with the upgrade:

- **All additional e-mail addressees in your Maintain User's Account will be given one free look.** In Version 1.4, only the primary and one secondary e-mail addressee received a free look. This change has been requested by many attorneys.
- **You will have access to non-sealed criminal documents even in cases in which you are not a participant.** However, documents filed prior to November 1 will continue to be restricted to court and counsel in the case.
- When you configure your e-mail account to receive notices in cases in which you are NOT a participant, your name will NOT be listed on the Notice of Electronic Filing (NEF) sent to participants in the case and which is available on the public Docket Report. (Your name will appear on the Notice available to the Court.)
- A new report will now be available to you. The Docket Activity Report will allow you to query the system for filings using a number of selection criteria including: party name, case number, division, event and filing date. This can be a very useful tool.
- Delivery failures of NEF's and/or the "silver ball" not being included in docket entries will be corrected.
- You will no longer need to refresh your screen if you first log in as a PACER user and then log back on as a filer.

¹ On January 1, 2005, we will begin using Version 2.3, which implements the increase in the PACER fee from 7¢ to 8¢ per page.

- You will have access to research programs (Law Dictionary, Medical Dictionary, Westlaw and LexisNexis) within CM/ECF.
- Public terminals at the Clerk's Office will no longer time out. (Access to public terminals is provided free of charge.)
- The system will be compatible with Netscape and Internet Explorer upgrades.
- The criminal Docket Report will be modified as follows:
 - ▶ As is currently the case with the civil Docket Report, an attorney's address will not be repeated if the attorney represents more than one party in a criminal case. Instead, there will be a reference to "See above for address."
 - ▶ Alias names will appear directly below party names.
 - ▶ The heading for the date column in the Docket Report will be "Entered Date" or "Filed Date" based on the search criteria selected.
- You will be able to add new case numbers to the list of cases in Maintain User Accounts, E-mail Information without having to re-select previously entered case numbers.
- A new "Include member cases" check box will be in the Docket Report criteria screen for associated cases. By default, the check box will not be selected. If "Include member cases" is NOT selected the Lead Docket label and case number hyperlink will appear. A second hyperlink, called View Member Cases will provide links to member cases. If "Include member cases" IS selected, the lead case number hyperlink will appear together with a list of member cases under a Member Cases label. Each member case will be listed on the lead case docket as a hyperlink to the docket report.
- Links to documents included in a motion to withdraw documents in criminal cases will be enabled. Previously, clicking on the document number link resulted in "You do not have permission to view this document."
- Related cases will be identified on the Docket Report with the label "Related Cases." Previously, related cases were incorrectly labeled as either lead or member cases.

We hope you will find these changes enhance the usefulness of CM/ECF for you. If you have any questions, please send us an e-mail to: ecfhelp@tned.uscourts.gov or call or fax us at:

(423) 752-5200 (fax 5205)--Chattanooga
 (865) 545-4228 (fax 4247)--Knoxville
 (423) 639-3105 (fax 7134)--Greeneville
 (931) 967-1444 (fax 9693)--Winchester